

JOB DESCRIPTION

Job Title: Health Foods Plant Team Leader

Reports to: Production Manager

Location: Hamiltonsbawn Road Industrial Estate, Armagh

Main Duties and Responsibilities:

* To ensure product quality, safety and legality are maintained to the highest standards
* To maximise efficiency through plant, minimise wastage and ensure effective use of resources
* To comply with and review all Standard Operating Procedures (SOP’s)
* To ensure that working practices maintain the HACCP and BRC systems
* To ensure that all production paperwork is completed on time
* To ensure that all products are produced on time and are of high quality
* To enforce company standards and rules in relation to personal hygiene, health and safety and quality management within the Health Foods Plant
* To monitor stock levels and quality. Ensure stocks and materials are ordered as required and that deliveries are checked off.
* To be involved in NPD and associated trial work
* To liaise with the Health Foods Manager and Assistant Manager re new equipment (purchase and installation)
* Personnel management of production team (training/general rules and conduct)
* To liaise with the Health Foods Office/Sales Team re customer orders as required

Whilst this job description reflects the main duties, it is not exhaustive. Other duties deemed within the capabilities of the individual may also be included.